

CITIZENS BOND OVERSIGHT COMMITTEE MEETING

El Rancho Unified School District

**Meeting of the Measure "EE" Citizens Bond Oversight Committee
6:00 p.m.**

**Student Services/Professional Development Center
9333 Loch Lomond Drive
Pico Rivera, CA 90660**

April 17, 2013

MINUTES

1. CALL TO ORDER

The meeting was called to order by Dr. Aurora Villon at 6:00 p.m.

ROLL CALL – Members of the Citizens Bond Oversight Committee

Dr. Aurora Villon, Chairperson
David Angelo, Vice Chairperson (absent)
John Chavez
Vincent Chavez
Esther Mejia
Dr. Teresa Merino
Dr. Linda Vargas (late)

DISTRICT ADMINISTRATION

Norbert D. Genis, Superintendent
Pearl Iizuka, Consultant, Business Services
Carlos Jimenez, Director of Maintenance and Operations

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Dr. Aurora Villon.

Visitors – Register No. 2-2012/2013

3. ADOPTION OF MINUTES

Recommendation is made that the minutes of March 27, 2013 be adopted as corrected.

Motion: J. Chavez Second: T. Merino Vote: 5-0 PASSED

4. DISCUSSION ITEMS

4.1 Review of Measure A and Measure EE 2012-2013 expenses:

A report of bond expenses was provided by Pearl Iizuka; the report separated by Measures A and EE covers the period of July 2012 through the end of February 2013. Mrs. Iizuka informed the committee that if anyone was interested in a specific expense there was a notebook available containing copies of detailed purchase orders (the binder is available for review at the District Business Office). At the request of Dr. Villon a duplicate binder will be available for the committee and/or any one from the community to review when requested. The bond expense report printed on blue paper is for the period of 2011-2012.

4.2 Status of Measure A and Measure EE construction projects:

Two documents were provided to the committee; the first document was marked Exhibit C, Measure A construction project list. Carlos Jimenez reviewed the project list beginning with El Rancho High School, he informed the committee that this project list was the same list that was presented and approved by the voters when Measure A was passed. A simple check mark system was used to indicate which projects have been completed on a site by site basis. Many items on the list were standard for each school, such as to provide ADA access throughout campuses, security upgrades, fencing, modernize classrooms, upgrade landscaping and irrigation, etc. When asked what will the remainder of Measure A funds be allocated for he shared with the committee that in a general overview of projects most in need the following projects were being lined up for the possibility of being executed with the remaining \$12 million in Measure A funds; those projects are the boys' and girls' locker room, new pool project, the modernization of the old gym and HVAC improvements in the B and K buildings all at El Rancho High School.

The second document provided was the Measure EE construction project list. Pearl Iizuka reported that the projects contained in this list are the types of projects that the District is looking to do. The \$5 million in Measure EE bond funds already sold have pretty much been spent in the area to provide computers and classroom technology improvements. The District is very close to getting much of the work completed within the next year. Most of the expenses on the Measure EE expense report are for supporting the infrastructure/technology project.

4.3 2011-2012 Annual Report

According to Article I of the Citizens' Oversight Committee By-Laws (bullet six) one of the duties of the committee is to issue an annual report to the Board covering the expenditure of Bond funds in relation to the purposes set forth in the Bond measure, the annual financial audit, and status of the project construction. Pearl Iizuka shared a template of components that the committee

may consider using in generating the 2011-2012 annual report for presenting to the Board of Education. The report is tentatively scheduled to be presented at the June or July Board of Education meeting.

The conclusion was that Dr. Villon would prepare the report and include recommendations from the committee. Some immediate suggestions included:

- Focus on the priorities to ensure that they are student centered, that the needs for the students are addressed first.
- First priority is for the students and their safety.
- Complete the task of Measure A; there is a definite need to complete the locker room/swimming pool project at El Rancho High School.
- Request a timeline to move forward; continuing to delay the completion of task is impacting not only the students and teachers but it is also impacting how much work can be accomplished because the cost of material and labor continues to increase.

A follow-up meeting will be scheduled for May 22, 2013 for the committee to review a draft of the annual report and make further recommendations.

5. **ADJOURNMENT**

Meeting was adjourned at 7:23 p.m.

Motion: J. Chavez Second: V. Chavez Vote: 6-0 PASSED